**Pop-up Pools for Swimming Lessons Safety Checklist**

Owners, operators and hirers of pop-up pools (or any other type of pool) used for teaching swimming should abide by the Health and Safety at Work etc Act and follow guidelines in HSG 179 and PWTAG’s Code of Practice. PWTAG have also released a technical note titled ‘‘Hiring out above ground domestic temporary pools (TN65)’’. This guidance offers advice and information on how to comply with the law. Owners / operators are free to take other actions providing they are still compliant with legislation. The owners / operators of pop-up pools should be able to answer ‘‘yes’’ to all of the following, if not then what they are doing instead should be equal to or better than what is recommended.

Please note the following questions are not exhaustive and there are other items and scenarios not included.

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| Name: |  |
| Organisation Name: |  |

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| 1. Is medium rate sand filtration (with a flocculant) or other commercially acceptable filtration system recommended by PWTAG in place? *(Please note pop-up pools and their water filtration systems are designed for domestic use).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 2. Is an automatic dosing system installed which continually monitors free chlorine and pH levels adding chemicals automatically to achieve set points? *(In a commercial setting, hand-dosing is not recommended because of the difficulty in maintaining a constant necessary level of free chlorine at the pH value required).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 3. Are microbiological water tests taken at commissioning and then at least monthly? *(To be in line with PWTAG guidelines analysis needs to be carried out by a UKAS laboratory and be tested for aerobic colony count, coliforms, pseudomonas aeruginosa and E coli).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 4. Are tests for pH, free chlorine and total chlorine (combined chlorine) carried out prior to pool use using a photometer or comparator and every two hours in use to ensure water quality is maintained? *(Test sticks are not recommended for commercial use where more accuracy is required).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 5. When emptying or dumping a significant amount of water do you acquire a discharge consent form from the local water company responsible for sewage arrangements? *(Pop-up pools may need to be emptied more frequently if used commercially, as they are not designed for larger bathing loads and chemical residues will build up. In general terms, all drain-down and backwash water will have to be discharged into a mains sewer after notification and permission of the local water supplier, and that discharge will be chargeable.*  *The relevant Environment Agency has further details. For England they can be contacted via their National Customer Contact Centre 03708 506506. In Wales it is Natural Resources Wales on 0300 065 3000 (general enquiries). In Scotland, the number is 03000 99 66 99 and in N Ireland it is 0300 200 7856).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 6. Has the pool got two main drains that comply with BSEN 13451? *(Where the pool only has one single main drain (or low suction) then specific action is essential to be undertaken to eliminate any suction entrapment and entanglement issues for bathers. As a minimum action, there should be a safety grille fitted, designed to prevent entrapment and / or an anti-vacuum device to break the suction (and suction entrapment). Any device should not create its own problems, such as being a trip hazard. Any device should be regularly tested, to conform to PWTAG requirements.)* | | Yes | No |
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| If no, what is in place? |  | | |

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| 7. Has the bather load, operational daily bather load, circulation rate and turnover been worked out correctly and do they comply with the PWTAG Code of Practice? | | Yes | No |
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| If no, what is in place? |  | | |

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| 8. Is there adequate changing, toilet and shower provision and is information on pre-swim hygiene and when not to swim (e.g. suffering from diarrhoea or other illness) communicated sufficiently? | | Yes | No |
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| If no, what is in place? |  | | |

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| 9. Is the boundary of the property secure enough to prevent unauthorised access, including consideration for children and animals? | | Yes | No |
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| If no, what is in place? |  | | |

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| 10. Is unauthorised access prevented with a safety device (e.g. fence) and is the access secure (the fence unclimbable) and there are no items close to the fence to make it climbable (e.g. wheelie bins)? | | Yes | No |
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| If no, what is in place? |  | | |

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| 11. Is there suitable and safe access and egress to the pool in normal operation and emergency (e.g. casualty extraction, and other reasons for evacuating the whole pool)? | | Yes | No |
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| If no, what is in place? |  | | |

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| 12. Is there suitable, safe, secure and appropriately signed and segregated storage (including chemicals)? Is it suitably ventilated and protected from sunlight? Is it secured to prevent access during the day as well as out of hours? | | Yes | No |
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| If no, what is in place? |  | | |

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| 13. Is the plantroom secure? | | Yes | No |
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| If no, what is in place? |  | | |

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| 14. Are there warning signs to indicate the presence of a pool? Also, are there signs to indicate the water depths and warning signs such as ‘‘no diving’’? | | Yes | No |
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| If no, what is in place? |  | | |

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| 15. Is there suitable rescue equipment? *(Should be easily to hand, including emergency instructions for use, tailored to the pool and surrounds with appropriate training for people responsible, checked regularly and this check documented).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 16. Is there an appropriately trained and qualified pool plant operator available on site (or on call and able to attend site within two hours)? | | Yes | No |
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| If no, what is in place? |  | | |

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| 17. Are the Pool Safety Operating Procedures (PSOP) suitable and sufficient? | | Yes | No |
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| If no, what is in place? |  | | |

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| 18. Does the PSOP consider how conscious and unconscious casualties are safely removed from the pool. *(Should include the process for raising the alarm and communicating with the facility/school. Also how the emergency services access the location).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 19. Are the Pool Technical Operating procedures (PTOP) accurate and do the following comply with PWTAG’s Code of Practice?   * Filter capacity and coagulant dosing * Types of disinfectant and pH corrector * Dosing equipment * Heating capacity * Heating and ventilation systems * Bather loading, Operational daily bather load, Circulation rate and Turnover * Procedure for faecal fouling/ blood/ vomit. | | Yes | No |
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| If no, what is in place? |  | | |

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| 20. Is the marquee sufficiently weatherproof, safe and secure when the pool is in and out of use? *(Should be processes for monitoring windspeed the HSE recommend using an anemometer for measuring in other guidance. Safe methods for securing the marquee e.g. water barrels/ stakes, as per manufacturer recommendations. Procedures in place for rain, snow, thunder and lightning).* | | Yes | No |
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| If no, what is in place? |  | | |

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| 21. Are suitable pool water temperatures maintained in line with PWTAG guidance? | | Yes | No |
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| If no, what is in place? |  | | |

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| 22. Is the air temperature, humidity and ventilation in accordance with PWTAG’s Code of Practice and other industry guidelines such as CIBSE? | | Yes | No |
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| If no, what is in place? |  | | |

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| 23. Are procedures for lifesaving and swimming teaching in line with HSG 179 and the STA Swimming Teachers Code of Practice? | | Yes | No |
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| If no, what is in place? |  | | |

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| Signature: |  | Date: |  |